Reminder: Compliance with Policy 3.4.2 Deadline

In follow-up to the letter that was sent on May 7th to AABI-accredited programs and programs in candidate status, this is a reminder that programs **MUST** be in compliance by October 1, 2018.

It is critical that 100 percent of our accredited programs comply with this requirement, for AABI to retain CHEA recognition. Attached is the form/format we request you use to publish the information. Please visit [www.aabi.aero/accredited-programs/](http://www.aabi.aero/accredited-programs/) for examples of how AABI will link directly to each page, which will be reported to CHEA’s Committee on Recognition, on October 15th as evidence of our compliance.

**Timeline:**

Another reminder will be sent on July 6th. **For programs in compliance by July 9th, a drawing will be held at the Awards Banquet the evening of July 19th and one lucky educator winner will have free membership dues for one year.**

For those not yet in compliance by the end of the meeting in Prescott, you can expect to receive a call from President Northam to discuss your progress toward full compliance, July 23rd or July 24th.

**The Accreditation Committee will be electronically convened on Tuesday, October 2nd to formulate recommendations for the Board, for any remaining programs that are not in full compliance with Policy 3.4.2. The AABI Board of Trustees will be electronically convened on Thursday, October 4th to act on suspensions for programs not in compliance. Letters of notification of suspension will be sent to university presidents on October 5, 2018, with the requirement of an interim report due to the AABI office on January 7, 2019 (along with the interim report fee), to include evidence of compliance. Follow-on action by the Board will be at the Winter Meeting in Auburn, Alabama, on February 22, 2019.**

If accredited status is suspended, the corresponding current accreditation status must be accurately published in all institutional documents and publications, including on-line documents, in which reference to AABI accreditation is mentioned. Suspension of program accreditation will also be noted on the AABI website.

If you have any questions or need further clarification, please do not hesitate to contact the AABI office.

Thank you for your timely and full response to the requirements of Policy 3.4.2.