

AABInternational

EDUCATOR MEMBERSHIP RENEWAL

Name: _____
Regional/National Accreditation by _____ Date of Next Reaffirmation _____
Type of Control: Public () Private () Highest Degree Offered _____
Full Time Enrollment _____ Academic Calendar System _____

AVIATION PROGRAM INFORMATION

Department Name _____ Academic Division _____
Aviation Program Title(s) _____
Name Program Chair _____
Office Phone _____ Fax _____ E-mail _____
Degrees/Majors offered by AABI classification, current enrollment, and if accredited by AABI, date of last accreditation/reaffirmation: Management-AM, Maintenance-MT, Electronics-EL, Aviation Studies-AS, Flight Education-FE.
(EXAMPLE: BS Professional Flight FE, 150 7-1-03) Attach additional sheets if required.

If no programs are accredited by AABI, do you intend to apply for AABI accreditation? No Yes Anticipated date of application _____
Program(s) _____

FAA Air Agency Certification & Ratings: _____
Is any portion of aviation conducted under contract or through articulation with an outside agency?
If so, describe and give the name(s) of the agency(ies): _____

EDUCATOR REPRESENTATIVE

Dr. Mr. Mrs. Ms. Miss Other _____ Title _____
Name _____
Address _____
City _____ State _____ ZIP _____
Office Phone _____ FAX _____ E-mail _____
Web address _____

The Institution wishes to renew its membership in the Aviation Accreditation Board International and hereby agrees to abide by its Bylaws.

Signature _____ Date _____

Annual Dues: See attached Form 203

Check. PO (attached) AmEx. VISA. MasterCard Other

Number _____ Exp.Date (mm/yy) _____

Signature _____

Mail or fax to: **Aviation Accreditation Board International**
3410 Skyway Drive Auburn, AL 36830
Phone: (334) 844-2431 FAX: (334) 844-2432

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|-------------------|
| For AABI Use Only |
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Rec. No.:

Type:

Ent.:

Exp.:

AABInternational

DUES AND FEES SCHEDULE FORM 203 October 1, 2008

ANNUAL MEMBERSHIP DUES

| | |
|--------------------------------------------------------------------------|------------|
| Corporate Member | \$2,850.00 |
| Accredited Educator Member | \$950.00 |
| Proposed Base fee per additional campus (with AABI accreditation) | \$475.00 |
| Non-Accredited Educator Member ¹ | \$1,050.00 |
| Proposed Base fee per additional campus | \$525.00 |
| Other Educator Member ² | \$525.00 |
| Sustaining Organization Member ³ | \$575.00 |
| Sustaining Individual Member | \$60.00 |
| Trade Association Member | \$800.00 |

¹ Dues for institutions that have not attained accredited status

² Dues for institutions offering aviation degrees outside the scope of AABI accreditation (graduate degrees)

³ Organizations or institutions not eligible for accreditation

ACCREDITATION FEES – U.S.A.

| | |
|-------------------------------------------------------------------------|---------|
| Application (includes one program) | \$2,660 |
| Additional Fee per Program | \$530 |
| Self-Study Report (review and approval process, per program) | \$225 |
| Visit Fee to be Paid Prior to Visit (includes one program) ⁴ | \$1,900 |
| Additional Fee per Program | \$200 |
| Charge for each off-campus location to be visited | \$200 |
| Deposit for Team Travel Expenses (minimum) ^{4&5} | \$3,000 |
| Interim Report Fee (not involving a visit) ⁶ | \$350 |

Visiting Team Expenses – The institution will be invoiced for actual expenses of the visiting team to include an honorarium for each team member (\$200 for team chairs; \$150 for AABI members; \$100 for non-members).

An evaluation visit normally is expected to take two full days and the evening prior to the first day. If, after consultation with the institution, it is deemed necessary to retain the team for any additional time, the institution will be charged at the rate of \$150 per day per team member and the institution will incur any related travel expenses.

⁴ Based on a three-member visiting team. The number of team members will be based on the number of programs under review. The team chair will determine the number of evaluators after consultation with the Accreditation Committee chair and central office.

⁵ Deposit to cover travel expenses of the Visiting Team members. Reconciliation of deposit will be determined after submission of all expense reports and reimbursement to team members through AABI. Adjustment and reconciliation may result in

refund or additional charge to host institution.

°Should additional visits be required by Board action, an additional \$750 will be charged to the institution, plus travel and honorarium.

ACCREDITATION FEES – INTERNATIONAL

Accreditation fees for international (non-U.S.) institutions seeking accreditation will be determined upon receipt of application for candidacy and on a case-to-case basis.

FEES FOR EXTENSIONS

1. A fee (\$500) for each program is charged to the institution that submits a request to extend the term of accreditation; such an extension must receive approval from the Board of Trustees.
2. A fee (\$500) will be charged to an institution requesting an extension for submission of their Self-Study Report (SSR); such an extension must receive approval from the Executive Director and Accreditation Committee chair.
 - a. Institution will also incur extension fee (above, Item 1) should the delay impact the reaffirmation anniversary date of said programs.
 - b. Institution may also be assessed any differential in application fee.

VISIT CANCELLATION FEES

1. Cancellation fees will be charged to an institution for canceling, rescheduling or postponing an evaluation visit:
 - a. 60 days prior to visit \$ 300.00
 - b. 45 days prior to visit \$ 500.00
 - c. 30 days prior to visit \$ 750.00
 - d. After visiting team has commenced travel to the institution Full Visit Fee plus all incurred travel expenses

Individual programs may be withdrawn without penalty if the visit itself is not canceled. No refund of program application fees can be made.

PRE-CANDIDACY APPLICATION

Procedure includes determination by Executive Director and Chair of the Accreditation Committee of full eligibility for AABI accreditation upon receipt of AABI Form 202B. Fee of \$500 (includes one program), plus \$50 per additional program, is transferable to Application for Accreditation (AABI Form 202) if immediate eligibility is determined. Application for Accreditation must be submitted to AABI within 60 days of notification.

If institution is not eligible for Candidacy, Chair of the Accreditation Committee refers the application to the Guidance Committee. A subcommittee of the Guidance Committee, the “Candidacy Partnership Program” will establish protocol with the institution. Institutions/individuals from AABI accredited programs will advise/mentor the applicants through the application and self-study phases. The \$500 fee, plus \$50 per program, will be applied to related costs of the Partnership Program

“Pre-Candidacy” status signifies that the institution is demonstrating reasonable progress toward the attainment of accreditation; but does NOT indicate accredited status.